



**Details of OD availed by Faculty members - 2018 - 2019**

S.N O	NAME OF THE STAFF	DATE		NO.OF DAYS	PURPOSE OF OD
		FROM	TO		
	MONTH - JUNE 2018				
1	Mrs.Unika	19	22	4 days	SBSI CAMP
2	Mr.Vignesh	19	22	4 days	SBSI CAMP
3	Mr. Justus	19	22	4 days	SBSI CAMP
4	Mr.JohnVaseekaran	20		1 day	SWAACH BHARAT
5	Dr. N. Purusothaman	21		1 day	SWAACH BHARAT
6	Mr.Dharmendar	22		1 day	SWAACH BHARAT

	MONTH - JULY 2018				
1	Mr.JosephBellarmin	10		1/2 day	
2	Mr.Prithvirajkumar	11		1/2 day	NSS-WORLD POPULATION DAY
3	Ms.Avinaya Devi	11		1/2 day	NSS-WORLD POPULATION DAY
4	Mrs.Anandapriya	14		1 day	SOUTH ZONE SPOC FELICITATION WORKSHOP
5	Mrs.Lakshmikumari	19	20	2 days	UNIVERSITY OF MADRAS - WORKSHOP
6	Dr.Magaveera	19	20	2 days	WORKSHOP
7	Dr.Sathiyavathi	23		1 day	UNIVERSITY OF MADRAS - A ZONE MEETING
8	Mrs.Karona	23	24	2 days	ORIENTATION PROGRAMME AT STELLA MARIS COLLEGE
9	Mr.Arulmurugan	26		1 day	A ZONE MEETING AT D.B.JAIN COLLEGE

	MONTH - AUGUST 2018				
1	Mr. David Ray	6	11	6 days	RURAL CAMP
2	Mrs.Raichel	6	11	6 days	RURAL CAMP
3	Dr.Ahila	31		1 day	CHIEF GUEST AT ST.JOSEPH'S COLLEGE

	MONTH - SEPTEMBER				
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2018					
1	Dr.S. Nagajothi	3		1 day	ACADEMIC AUDIT - D.B.JAIN COLLEGE
2	Mr. David Ray	4	13	10 days	EDUCATIONAL TOUR
3	VINOLA. W.	4	13	10 days	EDUCATIONAL TOUR
4	Mrs. Mary Julie	4		1 day	JUDGE AT CRESCENT SCHOOL
5	Mrs.Mashiya	5		1 day	TNPSC - TAMIL EXAM
6	Mrs. J. Divya	6	7	2 days	CONFERENCE AT MADRAS CHRISTIAN COLLEGE
7	Mrs. B. Sasikala	7		1 day	RESOURCE PERSON AT SRIDEVI COLLEGE
8	Mr.M. Krishna	7		1 day	INDUSTRIAL VISIT
9	Ms. Jenifer Angelen	7		1 day	INDUSTRIAL VISIT
10	Dr.Sathiyapriya	7		1 day	CHIEF GUEST & JUDGE AT SRI KANNIKA PARAMESWARI COLLEGE
11	Mrs. B. Anandapriya	7		1 day	FUNCTION AT UNIVERSITY OF MADRAS
12	Mrs.Srivaishnavi	8		1 day	NATIONAL LEVEL WORKSHOP ON MATLAB
13	Dr.Sindhu Sivan	8		1 day	PAPER PRESENTATION AT MOTHER TERESA WOMEN'S UNIVERSITY
14	Mrs.Mashiya	8		1 day	
15	Mrs.N.Mohanapriya	8		1 day	DEPARTMENT OUTREACH PROGRAMME
16	Mr. A. Dharmendar	8		1 day	DEPARTMENT OUTREACH PROGRAMME
17	Mrs. B. Anandapriya	8		1 day	NATIONAL LEVEL WORKSHOP AT VEL'S UNIVERSITY
18	Mrs.Usha Jose	15		1 day	CULTURAL COMPETITION AT TRICHY WITH I MSW STUDENTS

19	Ms.Abinaya Devi	18		1 day	ORIENTATION PROGRAMME AT UNIVERSITY OF MADRAS - NSS
20	Mr.Prithviraj Kumar	18		1 day	ORIENTATION PROGRAMME AT UNIVERSITY OF MADRAS - NSS
21	Mrs. Lenora	20		1 day	SEMINAR
22	Mr.JosephBellarmin	20		1 day	SEMINAR - THE SEARCH FOR DIGNITY
23	Mr.G.Saravanan	20		1 day	PAPER PRESENTATION AT AMET UNIVERSITY
24	Mrs.Mashiya	20		1 day	NATIONAL LEVEL WORKSHOP AT ANNA ADARSH COLLEGE
25	Mr. A. Dharmendar	20		1 day	INDUSTRIAL VISIT TO DAKSHINA CHITRA
26	Mr.Justus	24	3	8 days	RURAL CAMP
27	Mrs.Usha Jose	24	3	8 days	RURAL CAMP

	MONTH-OCTOBER 2018				
1	Dr.Sathiyapriya	10		1 day	RESOURCE PERSON AT TAGORE COLLEGE
2	Mr. V. Mahendran	10		1 day	PAPER PRESENTATION AT SAIRAM ENGG. COLLEGE
3	Dr.Rajaji	11		1 day	TO CONDUCT WORKSHOP AT SDNB VAISHNAV COLLEGE
4	Mr.Habeeb	10	11	2 days	EXTERNAL EXAMINER FOR PRACTICAL EXAM AT SRM INSTITUTE
5	Mr.Aravind Raj	11		1 day	IV REGARDING PLACEMENT
6	Mrs.Dhanya Nair	11		1 day	INDUSTRIAL VISIT TO DAKSHINA CHITRA
7	Ms. Alice	11		1 day	INDUSTRIAL VISIT TO DAKSHINA CHITRA
8	Ms. J. Divya	15		1 day	EXTERNAL EXAMINER AT MSSW
9	Mrs.Mashiya	17		1 day	EXTERNAL

					EXAMINER AT SHASUN JAIN COLLEGE
10	Dr. M. Meenakshi	17		1 day	EXTERNAL EXAMINER AT GURU NANAK COLLEGE
11	Mr.AhamedRasool	26		1 day	EXTERNAL EXAMINER AT SRM INSTITUTE
12	Mr.Habeeb	26		1 day	EXTERNAL EXAMINER AT SRM INSTITUTE
13	Mr.AhamedRasool	29		1 day	EXTERNAL EXAMINER AT SRM INSTITUTE
14	Mr.Arulmurugan	24	26	3 days	51st ATHLETIC MEET AT JAWAHARLAL NEHRU STADIUM
15	Mr. D. Mariyappan	24	25	2 days	EXTENAL EXAMINER AT HINDU COLLEGE
16	Mr.AhamedRasool	24		1 day	EXTERNAL EXAMINER AT DON BOSCO COLLEGE
17	Mrs.Gayathri. C.S.	26		1 day	EXTERNAL EXAMINER AT DON BOSCO COLLEGE
18	Mr.Habeeb	30		1 day	EXTENAL EXAMINER AT SRM INSTITUTE

	MONTH - NOVEMBER 2018				
1	Mr.D.Mariyappan	27	29	2-1/2 days	WENT TO ERODE TO PURCHASE CYCLONE RELIEF MATERIALS
2	Ms.Shirley	28		1 day	OBSERVATION VISIT FOR STUDENTS AT KARUNALAYA S S
3	Mr. David	28		1 day	OBSERVATION VISIT FOR STUDENTS AT KARUNALAYA S S

MONTH - DECEMBER 2018					
1	Mrs. B. Sasikala	1		1 day	GUEST LECTURE AT SIR THEAGARAYA COLLEGE
2	Mrs.Unika	3	4	2 days	FDP AT UNIVERSITY OF MADRAS
3	Mr.V.Mahendran	3	4	2 days	FDP AT UNIVERSITY OF MADRAS
4	Dr.Ravita Bhatia	6		1 day	PAPER PRESENTATION AT MOP VAISHNAV COLLEGE
5	Mr.Vignesh	6		1 day	PAPER PRESENTATION AT SSN COLLEGE OF ENGG.
6	Mr.Arulmurugan	10	11	2 days	TN STATE INTER UNIVERSITY ATHLETIC MEET AT JAWAHARLAL NEHRU STADIUM
7	Mr.G.Saravanan	13	14	2 days	PAPER PRESENTATION AT SSN COLLEGE OF ENGG.
8	Mr.JosephBellarmin	15		1 day	SEMINAR AT SATYA NILAYAM
9	Dr.N.Arivarasan	17		1/2 day	STAFF APPROVAL - UNIVERSITY OF MADRAS
10	Mr.Kumar. J.	20		1 day	STAFF APPROVAL - UNIVERSITY OF MADRAS

MONTH - JANUARY 2019					
1	Mrs.Divya	3	4	2 days	CONFERENCE AT NIMHANS
2	Dr.Ravita Bhatia	18	19	1-1/2 days	Paper Presentation in the conference conducted by Pondicherry University
3	Mrs.ThasinFouzia	18		1	NPTEL Workshop IIT Madras
4	Mrs.AnandaPriya	19		1 day	SPOC Workshop (NPTEL) IIT Madras

MONTH - FEBRUARY 2019					
1	Dr.Sathiyapriya	4		1/2 day	Guest of Honour World Tamil Research Organisation
2	Mr.Justus Wallis. C.J.	6		1 day	Workshop Mahatma Gandhi National Council of Rural Education
3	Mrs.MohanaPriya	7		1 day	Paper Presentation Jamal Mohammed College
4	Dr.Sindhu Sivan	7		1 day	External Academic Auditor in D G Vaishnav College
5	Mr.P.K.Subramaniam	22		1 day	Faculty Dev. Programme Shasun Jain College
6	Mr.Habeeb Ur Rahuman	22		1 day	Art Exhibition
7	Mr.Pradeep Kumar	22		1 day	Art Exhibition
8	Mr.MartinBaskar	22		1 day	Art Exhibition
9	Mr.AhmedRasool	22		1 day	Art Exhibition
10	Mr.PaulsonSanthoshNithyarajan	22		1 day	Art Exhibition
11	Ms.Himana. A.	22		1 day	Art Exhibition
12	Dr.Duraiarasan. R.M.	25		1 day	External Examiner Christ College
13	Dr.Meena. B.	29		1 day	Judge for Inter Collegiate Fest SDNB Vaishnav College

MONTH - MARCH 2019					
1	Dr.A.Raja	9		1 day	Guest of Honour at ASET College of Fire & Safety Engg. For the Convocation Day
2	Mrs. B. Sasikala	11		1 day	External Examiner Ethiraj College
3	Mrs.AnandaPriya	13		1 day	Viva Voce External at Guru Nanak College
4	Mrs.AnandaPriya	18	18	1-1/2days	External Examiner MGR Janaki College
5	Mr.Ahmed Rasool	18		1 day	External Examiner Don Bosco College

6	Mrs.AjithaPurnima	19		1 day	External Examiner Apollo Arts and Science College
7	Mrs.MashiyaAfroze	20, 25		2 days	External Examiner Shasun Jain College
8	Mr.Habeeb Ur Rahaman	21		1 day	External Examiner St.Thomas College
9	Mr.Mariyappan	21	22	2 days	External Examiner DRBCCC Hindu College
10	Mr.Saravanan. G.	22		1 day	External Examiner in GSSJC College
11	Mr.Dharmendar	22		1 day	External Examiner at Women's Christian College
12	Dr.Meena. B.	25		1 day	Viva Voce Examiner at Asan Memorial College
13	Mrs.Unika	25	26	2 days	External Examiner at Tagore College
14	Dr.Fathima Nancy Diana	25		1 day	External Examiner at Annai Theresa College
15	Mr.Habeeb Ur Rahuman	26	27	2 days	External Examiner at Hindustan College
16	Ms.Abinaya Devi	27/2	06-Mar	8-1/2 days	NSS Camp
17	Mr.Prithviraj Kumar. M.	27/2	06-Mar	8-1/2 days	NSS Camp
18	Dr. N. Purusothaman	27		1 day	Viva Voce External Examiner at Sriram College of Arts and Science
19	Mr.Habeeb Ur Rahuman	28		1 day	External Examiner SRM Institute
20	Mrs.Sindhu Sivan	28		1 day	External Examiner SDNB Vaishnav College
21	Mrs.Usha Jose	28		1day	Viva Voce External Examiner at Stella Maris

	MONTH - APRIL 2019				
1	Dr.Subbulakshmi	1	2	2 days	External Examiner SRM Institute
2	Mr.Mariyappan	1	3	3 days	External Examiner SRM Institute
3	Mr.AhmedRasool	2		1 day	External Examiner SRM Institute

4	Mr.Habeeb Ur Rahuman	4	1 day	Practical External Examiner SRM Institute
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**OD AVAILED BY STAFF DURING THE ACADEMIC YEAR 2017 - 2018**

S.NO.	NAME OF THE STAFF	DEPART MENT	DATES OF OD AVAIL ED	NO. OF DAYS AVAIL ED	REASON FOR OD
1	Mrs.Sindhu Sivan	SW	4.4.18 22.3.18 23.6.17	1 day 1 day 1 day	External Examiner External Examiner MCC to collect application forms
2	Mrs.Srivaishnavi K.R.	BCA	4 & 5.4.18 9.12.17	1 1/2 days 1/2 day	International Conference at Presidency College Workshop
3	Mrs.Vinola	SW	3.4.18	1 day	External Examiner
4	Mrs. J. Divya	SW	3.4.18 25 & 26.10.17	1 day 2 days	External Examiner  Paper Presentation International Conference VISHRATHI & NIPMED along with I MSW students
5	Mr. S. AhamedRasool	EM	2.4.18 23.10.17	1 day 1 day	External Examiner External Examiner
6	Ms.Gayathri. C.S.	Vis.Com.	23 & 24.3.18 23.10.17 7	1 1/2 days 1 day 1 day	External Examiner External Examiner National seminar
7	Mrs. .Sasikala	BBA	22.3.18	1 day	External Examiner
8	Mrs.Unika. D.	Commerce	21 & 22.3.18	2 days	External Examiner
9	Mrs. B. Meena	Commerce	21.3.18 12.9.17	1 day 1 day	External Examiner Judge at SDNB college
10	Mrs. T. V. Manjusha	Commerce	21.3.18	1 day	External Examiner
11	Mrs. F. MashiyaAfroze	CS	20 & 28.3.18 14.12.17 7 8.12.17	2 days 1 day 1 day	External Examiner Industrial visit to Sriharikota Valuation
12	Dr.Ravita Bhatia	Hindi	12.3.18	1 day	Literary programme



			25.9.17	1 day	Chief Guest - Canara Bank
			21.9.17	1 day	Presenting paper in National Hindi Seminar
13	Mrs.Usha Jose	SW	7.3.18	1 day	Observation visit to ICCW with I BSW students
			28.10.17	1 day	YRC programme CAVE along with I MSW students
			12.9.17	1 day	
			25 & 26.10.17	2 days	Paper Presentation International Conference
			7 13 & 14.7.17	2 days	National Workshop
14	Mr.Justus Wallis	SW	5 to 7.3.18	3 days	Tribal camp
			20 to 28.9.17	9 days	Rural Camp
15	Mrs.M.H.ThasinFouzia	CS	21.2.18	1 day	Industrial Visit for I year CS students
			25.10.17	1 day	External Examiner
16	Mrs.Maria Benita	English	21.2.18	1 day	Industrial Visit for I year BA students
17	Mrs.Dhanya Nair	English	21.2.18	1 day	Industrial Visit for I year BA students
18	Ms.JoicyLidwana	Commerce	16 to 22.2.18	5 days	NSS camp
			20.1.18	1 day	NSS
			8.8.17	1 day	NSS
19	Mr. P. Vignesh	Maths	16 to 22.2.18	5 days	NSS camp
			29.8.17	1 day	NSS programme
			11.7.19	1 day	NSS
20	Mr. F. Allwyn	English	12.2.18	1 day	AICUF
21	Dr. A. Raja	BBA	12.2.18	1 day	National seminar
22	Mrs. Lenora Vieyra	English	3.2.18	1 day	Outreah programme for I MA
			24.10.17	1 day	External Examiner
23	Mr.Dharmendar	English	3.2.18	1 day	Outreah programme for I MA
24	Mrs. N.N. Vaidehi	Commerce	31.1.18	1 day	Paper presentation
25	Mr.B.Jaikumar	Vis.Com.	27.1.18	1 day	Seminar

26	Mr. G. Saravanan	Maths	20.1.18	1 day	Workshop
27	Mrs.Mahalakshmi	BBA	8.1.18 20.9.17	1/2 day 1 day	meeting Civil Supplies Commissioner National seminar
28	Mrs.Frizilin	CS	14.12.1 7	1 day	Industrial visit to Sriharikota
29	Mrs..JosephineShanthi	BCA	14.12.1 7	1 day	Industrial visit
30	Mrs.AjithaPurnima	BCA	14.12.1 7	1 day	Industrial visit
31	Mr. S. Sriram	Maths	9.12.17	1 day	Workshop
32	Mrs.Meenambika	Librarian	9.12.17	1 day	Workshop
33	Dr. S. Nagajothi	Commerce	8.12.17	1 day	Resource person for International conference
34	Mr.Habeeb Ur Rehama	Vis.Com.	9 & 10.11.1 7 1 & 2.11.17	2 days 2 days	External Examiner External Examiner
35	Ms AshaLatha Mathew	Psycholog y	9.11.17	1 day	INSPA conference
36	Mr. D. Mariyappan	Vis.Com.	7.11.17	1 day	External Examiner
37	Mrs.Anandapriya	BCA	27.10.1 7	1 day	External Examiner
38	Mr.Arulmurugan	Phy. Edcn.	24 to 26.10.1 7 20.9.17 6.7.17	3 days 1/2 day 1 day	Athletic Meet University of Madras tournament General Body Meeting at Madras University
39	Mrs.LakshmiKumari	English	23.10.1 7	1 day	External Examiner
40	Ms.Reena Rachel	SW	20.10.1 7	1 day	Research Project Viva External
41	Ms. Leanne Maria	SW	20 to 28.9.17	9 days	Rural Camp
42	Mrs.Sathiyapriya	Tamil	20.9.17 19.9.17	1 day 1 day	Judge for Poem writing at Quaid-e-milleth college Symposium & Exhibition
43	Ms. Shirley	SW	13.9.17 5 & 6.9.17	1 day 2 days	ICWO along with I MSW students VISHRATHI & NIPMED along with I MSW students

44	Mrs.Pavithra. N.	Psychology	6.9.17	1 day	National seminar
45	Dr.Sathiyavathi	Phy. Edcn.	12& 13.8.17 19.7.17	2 days 1 day	Match A zone meeting
46	Mr.P.K.Subramania	Tamil	11.8.17	1 day	Judge at Ethiraj College

**OD AVAILED BY STAFF DURING THE ACADEMIC YEAR 2016 - 2017**

S.NO.	NAME OF THE STAFF	DEPARTMENT	DATES OF OD AVAILED	NO. OF DAYS AVAILED	REASON FOR OD
1	Dr.ArokiamaryGeetha Doss	Vice Principal	Apr-17	2 days	
2	Mrs.LenoraVieyra	English	Feb-17	3 1/2 days	
3	Mrs.Meena. B.	Commerce	Aug-16 Mar-17 Apr-17	1/2 day 2 days 2 days	
4	Mrs.LakshmiKumari	English	Feb-17	3 1/2 days	
5	Dr.Nagajothi	Commerce	Apr-17	1 day	
6	Mrs.Anandapriya	BCA	Mar-17	1 day	
7	Dr.Ravita Bhatia	Hindi	Oct-16 Jan-17	1 day 2 days	
8	Dr.AhilaSivashankar	Tamil	Feb-17	1 day	
9	Mrs.Sathiyapriya	Tamil	Jun-16	1/2 day	
10	Mrs.Unika	Commerce	Mar-17	2 days	
11	Mrs.MashiyaAfroze	CS	Feb-17 Mar-17	1 1/2 days 1 day	
12	Mr.Daniel Felix Joseph Chalke	BBA	Aug-16	1 day	
13	Mr.Krishna. M.	B.Com. CS	Dec-16 Feb-17	1 day 1 day	
14	Mrs.Srivaishnavi	BCA	Feb-17	1 1/2 days	
15	Mrs. Ann Jacob	English	Aug-16	1 day	
16	Mrs.JoicyLidwana	Commerce	Jul-16 Mar-17 Apr-17	7 days 1 day 1 day	
17	Mr.Prithviraj Kumar	English	Feb-17	3 1/2	

				days	
18	Mrs.AjithaPurnima	BCA	Feb-17	1 day	
19	Mrs.Usha Jose	SW	Feb-17 Mar-17	7 days 1 day	
20	Dr.Rajasekar	Tamil	Jul-16 Sep-16	1 1/2 days 1 day	
21	Mr.Dharmendar	English	Aug-16 Sep-16 Jan-17	1 day 1 day 1/2 day	
22	Ms.Gayathri. C.S.	Vis.Com.	Aug-16	2 days	
23	Dr.Dhananjayan	Tamil	Jul-16 Feb-17 Mar-17 Apr-17	2 1/2 days 2 days 1 day 1/2 day	
24	Mrs.Mahalakshmi. G.	BBA	Aug-16 Sep-16 Oct-16	1 day 1 day 1 day	
25	Mr. Rufus Sooriakumar	Commerce	Jun-16 Jul-16	1/2 day 1/2 day	
26	Dr. A. Raja	BBA	Jul-16 Aug-16 Sep-16 Mar-17	7 days 1 day 1/2 day 1 day	
27	Mrs.Divya. J.	SW	23.7.16 Mar-17 Apr-17	1 day 2 days 1 day	NSS
28	Dr.Muthukumaravel	Commerce	Jul-16 Aug-16 Sep-16 Feb-17 Mar-17	1/2 day 1 1/2 days 1/2 day 1/2 day 1/2 day	
29	Mr.Habeeb Ur. Rehaman	Vis.Com.	Feb-17 Mar-17 Apr-17	3 days 2 days 1 day	
30	Mrs.Meenambika	Librarian	Jul-16	2 days	
31	Dr. Mary Angeline	SW	Jul-16 Aug-16 Apr-17	3 days 1 day 2 1/2 days	
32	Mrs.Sindhu Sivan	SW	Jul-16	1 day	

			Feb-17 Mar-17 Apr-17	5 days 2 days 1 day	
33	Dr.Lydia Eric	Psychology	Aug-16 Sep-16	1 day 1/2 day	
34	Dr. N. Arivarasan	Tamil	Feb-17	1/2 day	
35	Dr. R. Madhavi	English	Jul-16	2 days	
36	Mr.Arockiaraj. A.	SW	Feb-17 Apr-17	5 days 1 day	
37	Dr.Ragavi	Commerce	Mar-17	2 days	
38	Dr.MalaJayashree	Commerce	Mar-17	2 days	
39	Mr.SathishKumar.N.	Commerce	Feb-17	2 days	
40	Ms.Aishwarya C.G.	English	Jan-17	1/2 day	
41	Mrs.JaculinePriya	CS	Aug-16	1 day	

**OD AVAILED BY STAFF DURING THE ACADEMIC YEAR 2015 - 2016**

S.NO.	NAME OF THE STAFF	DEPARTMENT	DATES OF OD AVAILED	NO. OF DAYS AVAILED	REASON FOR OD
1	Mrs.Mohanapriya	English	Feb-16	3 days	Study Tour
2	Mr. A. Dharmendar	English	Feb-16	3 days	Study Tour
3	Mrs.Benita Samuel	English	6.11.15	1 day	to judge inter school competition in MCC
4	Dr. V. Madhavi	English	Feb-16	2 days	
5	Mrs. J. Sheeba	English	19.10.15 3.11.15 & 5.11.15	1 day 2 days	External soft skill at AnnaiVelankanni's college
6	Mr. V. J. Kolochevar	English	3 & 4.11.15	2 days	applying valuation & getting syllabus for Q paper
7	Dr.AhilaSivashankar	Tamil	14.8.15 10.10.15	1/2 day 1 day	Chief Guest for Vidya Shankar college Chief Guest Madras University
8	Mrs.Sathiyapriya. R.	Tamil	15.10.15	1 day	Judge for KannigaParameswari College
9	Dr. E. Rajasekar	Tamil	1.9.15	1 day	Chief Guest for Don Bosco College

10	Dr. D. Dhananjayan	Tamil	24 & 25.7.15	2 days	Paper valuation at Annamalai University
11	Dr.Ravita Bhatia	Hindi	1.9.15 19.1.16	1/2 day 1 day	Judge for K.V. CLRI Paper Presentation
12	Mrs.Meena B.	B.Com. CS	10.9.15	1 day	Judge at SDNB Vaishnav College
13	Mrs.Unika	Commerce	Jul-15 Jan-16 Feb-16	2 days 1 day 3 days	1 day for canvassing canvassing Study Tour
14	Mrs.Meenakshi	Commerce	Jul-15	1 day	canvassing
15	Mrs.Manjusha. T.V.	Commerce	Jul-15	1 day	canvassing
16	Mr.DanielFelix Joseph Chalke	BBA	Jan-16 Feb-16	3 days 4 days	Study Tour Study Tour
17	Mrs.JoicyLidwana	Commerce	Jul-15 Feb-16	1 day 3 days	canvassing Study Tour
18	Mr.Arunan	Commerce	Jul-15 Feb-16	1 day 3 days	canvassing Study Tour
19	Mrs. G. Mahalakshmi	BBA	2.9.15 & 3.9.15	1/2 + 1/2	Industrial visit
20	Mrs.Maheswari	BBA	Feb-16	1 day	canvassing
21	Mr.RufusSooria Kumar	Commerce	Feb-16	1 day 5 days 3 days	canvassing training Study Tour
22	Mr. A. Raja	BBA	Jul-15 Oct-15 Feb-16	2 days 2 days 3 days	canvassing canvassing Study Tour
23	Mr. S. Muthukumaravel	Commerce	Feb-16	1/2 day	
24	Mr.Jagadeeswaran	Commerce	Sep-15 Feb-16	1 day 3 days	Study Tour
25	Mr.Vijayanarayanan	Commerce	26.8.15 7.10.15	1 day 1 day	International conference PG Board of studkes at Guru Nanak College
26	Mrs.Anandapriya	BCA	Feb-16	3 days	Study Tour
27	Mrs.MashiyaAfroze	CS	Feb-16	3 days	Study Tour
28	Mrs.Srivaishnavi	BCA	Feb-16	3 days	Study Tour
29	Mrs. T. Christy	Maths	Jun-15	1 day	to get syllabus from Bakthavatchalam College
30	Mr.Habeeb Ur Rahaman	Vis.Com.	Feb-16	1 day	
31	Mrs.Mary Angeline	SW	21.9.15	1 day	Field work
32	Mrs.Usha Jose	SW	20.7.20 15	1 day	Stella Maris admission purpose

			14.9.20 15 21.9.15	1 day 1 day	International conference Field work
33	Mrs. J. Divya	SW	28.7.15	1 day	MCC for admission purpose
34	Mrs.Sindhu Sivan	SW	28.7.15 8.9.15 12.11.15	1 day 1 day 1 day	MCC for admission purpose Paper Presentation National seminar Sacred Heart College, Tirupathi International conference at Kerala
35	Mrs.Lydia Eric	Psychology	5.11.15 Jan-16	1 day 1 day	External
36	Dr.Solomon	Psychology	Jan-16	1 day	
37	Mrs.Meenambika	Librarian	Jul-15 Mar-16	2 days 1 day	

**OD AVAILED BY STAFF DURING THE ACADEMIC YEAR 2014 - 2015**

S.NO.	NAME OF THE STAFF	DEPARTMENT	DATES OF OD AVAILED	NO. OF DAYS AVAILED	REASON FOR OD
1	Mrs. Lenora Vieyra	English	27 & 28 Feb 2015 4th Dec 2014	2 days 1/2 day	Study Tour
2	Mrs. Lakshmi Kumari Cross Bell	English	27 & 28 Feb 2015 4th Dec 2014	2 days 1/2 day	Study Tour
3	Mrs.Sathiyapriya	Tamil	30th Sep 2014 12th Dec 2014	1 day 1 day	Scholarship meeting Scholarship meeting
4	Dr.Rajasekar. E.	Tamil	in Apr 2015	1 day	
5	Dr.Ravita Bhatia	Hindi	10th Jan	1 day	Receiving award

			2015 25th Feb 2015	1/2 day	Resource Person
6	Mrs.Unika. D.	Commerce	31st Oct 2014 28th Nov 2014 27 & 28 Feb 2015	1 day  1/2 day  2 days	Paper valuation   Study Tour
7	Mrs.Bhuvaneswari. P.	Commerce	30th Sep 2014	1 day	Scholarship meeting
8	Mrs.JoicyLidwana	Commerce	24 to 30th Sep 2014 31st Oct 2014 27 & 28 Feb 2015	5 days  1 day  2 days	NSS training programme  Paper valuation  Study Tour
9	Mr .Arunan	Commerce	26,27 &28th Feb 2015	2 1/2 days	Study Tour
10	Mr.RufusSooria Kumar	Commerce	27 & 28 Feb 2015	2 days	Study Tour
11	Mrs.Meena. B.	B.Com. CS	28th Nov 2014 27 & 28 Feb 2015	1/2 day  2 days 1/2 day	Study Tour External
12	Mr. Krishna	B.Com. CS	Nov-14	1 day	Paper valuation
13	Mrs.Nagajothi	B.Com. CS	24th Mar 2015 Mar-15	1 day 2 days	External



14	Mr.Daniel Felix	BBA	Mar-15	2 days	
15	Ms. G. Mahalakshmi	BBA	Jun-14 Dec-14	1 day 1/2 day	
16	Mr. A. Raja	BBA	Mar-15	4 1/2 days	
17	Mr.Sriram. S.	Maths	Sep-14	1 day	Orientation
18	Mrs.Anandapriya	BCA	Feb-15	2 days	Study Tour
19	Mr.JohnVaseekaran	BCA	Oct-14 Feb-15	1 day 2 days	External Study Tour
20	Mrs.ThasinFouzia	BCA	Oct-14 30 & 31st Mar 2015	1 day 2 days	External External
21	Mrs.AjithaPurnima	BCA	Aug-14	1 day	YRC competitions
22	Mrs.MashiyaAfroze	CS	Feb-15	2 days	Study Tour
23	Mrs.Frizilin	CS	Feb-15	2 days	Study Tour
24	Mrs.Subbulakshmi	CS	Feb-15	2 days	Study Tour
25	Mrs.V. Janaki	CS	Nov-14	2 days	External
26	Ms. G. Suvitha	CS	Feb-15	2 days	External
27	Ms.Gayathri C.S.	Vis com.	7th April 2015	1/2 day	External
28	Mr.HabeebUr.Rehaman	Vis com.	Nov-14 7th April 2015	1 day 1 day	External External
29	Mrs.Usha Jose	SW	Feb 4 & 6, 2015	1 1/2 days	International Conferencein MGR Janaki College
30	Mr.JetsonSatya Gospel	SW	Feb 4 & 6, 2015	1 1/2 days	International Conferencein MGR Janaki College
31	Mrs.Divya	SW	Feb 4 & 6, 2015	1 1/2 days	International Conferencein MGR Janaki College
33	Mrs.Meenambika	Librarian	Aug-14	1 day	Paper presentation
34	Mrs.Mary Angeline	SW	Feb-15	1 day	Paper presentation
35	Mrs.Sindhu Sivan	SW	Jan-15	1 day	Paper presentation